



Decision List BC Meeting March 24, 2026

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| Subtitle | Weekly BC meeting |
| Date | 03/24/2026 |
| Time | 9:30 – 12:00 |
| Location | Courtroom |
| Chair | Shamara Nicholson |
| Attendees | Eviton Heyliger, Shamara Nicholson and Bruce Zagers |
| Absentees | Jonathan Johnson |

1.0.0 Welcome

2.0.0 Minutes

Attachment:

BC Meeting Minutes 10-03-2026

BC Minutes 09.2026

Decision:

BC Minutes Approved.

3.0.0 Discussion papers

3.0.1 Attendance DCALFA conference 2026

Saba has been invited to attend the DCALFA Conference in Sint Maarten from May 25 to 29, where it will collaborate with other Dutch Caribbean islands on agriculture and food security. Commissioner of Agriculture, two department representatives will attend on behalf of the Public Entity to share insights and strengthen partnerships. The conference will also include participants from key Dutch ministries and feature discussions on funding programs and regional cooperation. Additional attendees from Saba's farming and fishing community will join to contribute to workshops and discussions.

Decision:

BC Proposal Approved.



3.0.4

BC Proposal Graduation trip to Case Dementia Care Management

With this proposal we request permission for Community Development and Culture Social worker to attend the training and her graduation on Bonaire from April 12th until April 17th, 2026, which consist of travels from Saba to Bonaire return, accommodation in Bonaire and transport.

Decision:

BC Proposal Approved.

3.0.5

BC Vacancy: Policy Advisor Culture & Library

The Department of Community Development & Culture (DCDC) is seeking approval to publish a vacancy for the position of Policy Advisor Culture & Library.

Given the expansion of both cultural policy responsibilities and library development initiatives, the department proposes to establish the position of Policy Advisor Culture & Library. The position will strengthen policy capacity within the department while supporting coordination between cultural policy implementation and the strategic development of the Queen Wilhelmina Library.

Decision:

BC Proposal Approved.

3.0.6

Building permit Airport Road 103 Zion's Hill

On September 16th, 2025, a building permit application was submitted for a second floor on top of an existing home with an additional area of about 209 square meters. The location is on a parcel of land as described in certificate of admeasurement 11/1970 with address Airport Road 103, Zion's Hill. Additionally required information was submitted by the requester on October 31 and November 3, 2025.

As this concerns a second floor on an existing structure, points of attention are the loads onto the existing structure and subsoil and the anchoring of the new construction. These and other points of attention are mentioned in the building permit letter.

All documents have been reviewed by the department. The application for the building permit is in compliance with the applicable building regulation. Construction of the building must be according to the documentation submitted with the building permit application.



Decision:

BC Proposal Approved.

3.0.7

Building permit Power Street 1 The Bottom

On February 5, 2026, a building permit application was submitted for public restrooms and an ATM location with a combined area of about 27 square meters. The location is on a parcel of land as described in certificate of admeasurement 14/2002 with address Power Street 1, The Bottom. All documents have been reviewed by the department. According to local building regulation, the minimum distance between buildings and the public road should be 3.0 meters. The plan does not meet this requirement. However, the realisation of the public restrooms and ATM location serves a public interest and the impact on road safety is considered minimal. The Executive Council is advised to grant an exemption considering that the building will provide a public service, is only 27 square meters in size, and is expected to have a limited impact on traffic safety. Construction of the building must be according to the documentation submitted with the building permit application.

Decision:

BC Proposal Approved.

3.0.9

Financing Agreement for the EU OCTs Culture Programme

The Overseas Countries and Territories (OCTs) – European Union (EU) Forum takes place on Aruba between 9 and 14 April 2026. Commissioner as portfolio holder will represent Public Entity Saba, along with Deputy Island Secretary and Senior Policy Advisor and EU Focal Point.

During the Forum Plenary Session, the Financing Agreement on “EU–OCTs Partnership for Culture” (ACT–63193) will be signed. The €2 million Financing Agreement supports economic development in the Overseas Countries and Territories by strengthening cultural and creative industries and linking them to sustainable tourism.

Saba is requested to mandate Saint Barthélémy as the Incoming Chair of OCTA to sign the Financing Agreement with the European Commission.



Decision:

BC Proposal Approved.

3.1.1 Redesign Interior Queen Wilhelmina Library

To comply with the new Public Library Services Act for the Caribbean Netherlands, an interior redesign plan has been developed for the Queen Wilhelmina Library (QWL). The redesign includes optimized work areas, additional indoor storage, and an outdoor seating area with a coffee/snack kiosk to improve staff efficiency and visitor experience.

In addition, a plan has been created for a mini-library and art room at the Sacred Heart School.

Decision:

BC Proposal Approved.

3.1.2 Renewal of lease agreement for premises housing the ATM in the Bottom

The lease agreement for the premises housing the WIB ATM in The Bottom needs to be renewed. PES, together with DNB, is in the process of installing new ATMs on Saba; however, this process is taking longer than initially anticipated due to the need to negotiate international contracts with Visa and MasterCard. In the meantime, it is essential that the population continues to have access to an ATM while these arrangements are being finalized.

Decision:

BC Proposal Approved.

4.0.0 Formalities & Action list

5.0.0 Incoming pieces/request (on paper)

6.0.0 Announcements

Acting Governor Nicholson

Commissioner Zagers

Commissioner Heyliger

Island Secretary Streppel

7.0.0 Signing



8.0.0

Closing