



Decision List BC Meeting April 15, 2025

Subtitle	Weekly BC meeting
Date	04/15/2025
Time	9:00 – 12:00
Location	Courtroom
Chair	Governor Johnson
Attendees	Eviton Heyliger, Jonathan Johnson and Bruce Zagers

1.0.0 Welcome

2.0.0 Minutes

Attachment:

BC Meeting Minutes 08-04-2025

BC Minutes 14.2025

Decision:

BC Minutes Approved.

3.0.0 Discussion Papers

3.0.1 Approval Request for Staff Participation in Financial Controller Training

The Internal Control and Finance Department propose participation in the "Financial Controller" training scheduled for May 14-16, 2025.

Recommended by the Head of Human Resource Management (HRM), this training aligns with the broader objectives of strengthening financial management, enhancing fiscal expertise, and improving budget planning and analysis within the Public Entity Saba (PES).

The program is aimed at developing finance professionals into strategic partners within the organization. It focuses on strengthening internal controls, advancing budgeting and cash flow practices, improving forecasting techniques, and applying analytical tool—all of which are critical components in ensuring effective financial oversight and supporting strategic decision-making across departments

Decision:



BC Proposal Approved.

3.0.2 Assignment Masterplan Landside Black Rock Harbor

The landside development of Black Rocks Harbor will take place in phases and with the involvement of various (private) developers, requiring a clear masterplan to ensure coherence and alignment with strategic, tourism, and environmental goals. Lyongo Architecture has been asked to create this masterplan, which includes an urban development plan, plot passport, and appearance management plan for the entire area. The masterplan will guide the future land use, design and functionality of buildings and public spaces. It will also be used to attract investors. Lyongo Architecture was chosen for its expertise in Caribbean harbor projects and his understanding of Saba's architectural and cultural context.

Decision:

BC Proposal Approved.

3.0.4 Black Rocks Harbor Compensation Saba Research Center

In preparation of the Black Rocks Harbor project an Environmental Impact Assessment was carried out. One of the identified impacts relates to the presence of colonies of protected corals in the project area. Various mitigation and compensation measures were proposed and adopted, such as coral relocation, no dredging during spawning season, an anchor plan and water drainage measures.

As part of the environmental compensation measures Public Entity Saba will support the Saba Research Center with a financial contribution of US\$100,000. This contribution is also mentioned as a requirement in the permit for the construction of Black Rocks Harbor issued by Rijkswaterstaat (RWS-2023/43860).

Saba Research Center shall use the incidental subsidy for the following goals and activities:

1. Research and monitoring of the corals that were relocated as part of the Black Rocks Harbor project for at least 2 years after relocation;
2. Materials and labor to create a new artificial reef at a location to be determined;



3. Monitoring of the newly created artificial reef; and
4. Materials and labor to create a back-up power facility to keep the Saba Research Center's essential water pumps running during power outage.

Decision:

BC Proposal Approved.

3.0.5 Building permit Lambert Hassell Road 4a Windwardside

On November 29th, 2024, a building permit application was submitted for a kitchen area on top of an existing bar of about 30 square meters. The application for the building permit is in compliance with the applicable building regulation. Construction of the building must be according to the documentation submitted with the building permit application. Considering the use of the building, its central location and the structure of the new addition, it is proposed to attach a number of conditions to the permit.

Decision:

BC Proposal Approved.

3.0.6 Building permit Paris Hill Road 2 The Bottom

On March 5th, 2024, a building permit application was submitted for a commercial and residential complex of about 900 square meters on Paris Hill Road 2, The Bottom. Additionally required information was submitted on October 14, 2024, January 7, 2025, March 3, 2025, and March 20, 2025.

All documents have been reviewed by the department. The application for the building permit is in compliance with the applicable building regulation. Construction of the building must be according to the documentation submitted with the building permit application. A number of conditions will be attached to the permit. The Fire Department and Police have provided advice on the building permit request.

Decision:

BC Proposal Approved.

3.0.8 Hygiene Training on St. Maarten



BC's approval is requested for the Head of AVCH and one department employee to attend a Food Safety training that will be held on St. Maarten from May 12–16th. The training will be held by the Dutch Caribbean Public Health Expertise Network platform. (DuCaPHEN)

Years ago, the DuCaPHEN platform was put in place for the Dutch islands. However, it has been some time now since they held a training for people working in Hygiene.

Decision:

BC Proposal Approved.

3.0.9

Zivver secure e-mailing

As Saba continues to modernize and embrace digital solutions, the way we communicate with residents and stakeholders must also evolve. Increasingly, our office receives requests for information and documentation from individuals who live off-island or are unable to visit during regular working hours. These individuals require a secure and reliable way to send and receive sensitive documents, such as proof of deregistration, birth certificates, or passports—especially in situations like marriage applications involving non-Sabans.

While our ICT department has taken the necessary steps to ensure general cybersecurity, traditional email systems do not meet the privacy standards required to handle the volume and sensitivity of personal data we process. Therefore, a specialized solution is necessary to ensure both compliance and trust.

Decision:

BC Proposal Approved.

3.1.1

Operational exchange to Statia

This proposal outlines the planned visit of Saba Airport personnel including AFISOs, Security Officers, and the Airport Manager to Statia Airport for an operational exchange. This exchange was previously approved in 2024 under Dossier 590. However, due to staffing limitations, the visit did not take place at that time.

Decision:



BC Proposal Approved.

3.1.3 Payment of Outstanding ATM Invoices

This proposal seeks approval to settle the outstanding payments for services already rendered and to allocate the necessary budget for the continuation of ATM services in 2024/ 2025

Decision:

BC Proposal Approved.

4.0.0 Formalities

5.0.0 Incoming pieces/request (on paper)

6.0.0 Announcements

Governor Johnson
Commissioner Zagers
Commissioner Heyliger
Island Secretary Streppel

7.0.0 Signing

8.0.0 Closing